**BOWLS MANAWATU (INC)**

Minutes of the 17th Annual General Meeting of Bowls Manawatu (Inc) held at 1pm on Sunday, 26 July 2020 at the Palmerston North Bowling Club Main Lounge.

**Welcome:** President, Eric Cairncross welcomed 22 Delegates and 48 Observers to the meeting.

**Roll call –** **Delegates:**

Ashhurst 1 Faye Jones

Bulls 1 Anne Connelly

Dannevirke 2

Foxton & Beach 2 Clinton Gunn, Rohan Teaz

Himatangi Beach 1 Michele Welsh

Hokowhitu 1 Bruce Dilks, Heather Dilks

Johnston Park 3 Colin Commerford, Glen Miller, Ian Wightman

Kimbolton & District 1

Northern 2 Colin Cherri, Des Meyer

Pahiatua 1 Barry Archibald

Palmerston North 3 Julianne Mills, Merv Whitten, Derek McKee

Shannon 1 Grant Pratt

Takaro 2 Steve Toms, Barry Wynks

Te Kawau 1

Terrace End 2 Shane Rogers, Honey Giblett

Woodville 1 Les Webster

**Apologies:** Nil

**Obituaries:** John Matthews, Bev Hazelgrove, Graeme Hirst, Mona Melton, Baden Julius, John Williamson, Richard Marshall, Paul Goldsworthy, Maggie Taylor

**Minutes:** It was moved Steve Welsh/Julianne Mills that the minutes of the 16th Annual General Meeting held on 28 July 2019 be taken as read and adopted.

**Errors/Omissions:**

 It was noted that Des Meyer was recorded as an apology but also recorded as having seconded a resolution.

 Subject to this correction, the Minutes were adopted as a true and correct record. **Carried.**

**Matters Arising:**

 There were no matters arising from the Minutes.

**President’s Report, Umpires Report, Representative Selectors/Managers’ Report(s):**

 It was moved Eric Cairncross/Richard Corbett that the President’s Report be taken as read. The President advised that no reports had been received from the Umpires or Representative Selectors/Managers.

**Financial Reports:**

It was moved Colin Commerford/Steve Welsh that the financial reports be taken as read. The following questions relating to the financial reports were raised:

1. “Note 1 Donations” – Brian Little advised that donations/grants to cover the total cost of the handbook and $5000 towards the Centre Manager’s salary had been received.
2. “No Bowls NZ Capitation for 2020” - Brian Little advised that Bowls NZ invoiced clubs direct this year so no income was received (and passed onto Bowls NZ) this year.
3. “Sundries Income -$579” - this relates to the Intercentre Team Members’ travelling shirts which are generally purchased by the Centre and then on sold to rep team members. Because the Intercentre event was cancelled due to Covid 19, the shirts were not on sold and were currently held by the Centre Manager. Mark Noble advised that he was hopeful of getting the 2019/20 date removed so that these shirts could be used for the 2020/21 team.
4. “Capitation fee income is up $3000 on last year” – the comment was made that it is unusual for bowling clubs to show such a significant increase in membership these days.
5. “Accounts Receivable $16,000” – Due to Covid 19 restrictions many cheques were unable to be banked and invoices paid during the lockdown period. This amount also includes the deposit paid for the Intercentre rep team accommodation and air fares for which a credit has now been received.
6. Pahiatua Club advised that they had cancelled their capitation fee cheque to the Centre as it had not been presented. To enable a new cheque to be sent to the Centre they requested Brian Little to raise a new invoice for their capitation fees.

The financial records for the year ending 30 April 2020 were approved and accepted.

**Election of Officers and Board Members for the 2020/21 Season:**

Nominations for the position of President had been received from Les Webster and Steve Toms. Les Webster advised the meeting that for health reasons he would prefer to withdraw his application for the position of President but was happy to continue on as Vice President.

President Steve Toms confirmed

Vice President Les Webster confirmed

Board – Five members are required. Lyn Corbett would continue as a board member for her second year. Four nominations had been received to fill the remaining positions from Sharon Sims, Brian Looker, Colin Cherri and Rayner Stewart. Colin and Rayner advised the meeting that they were withdrawing their nominations.

Executive Board Lyn Corbett, Sharon Sims, Brian Looker.

Steve, Sharon and Brian gave a brief resume of their experience to date and what they hoped to achieve during their term on the Board.

Eric Cairncross advised that under Clause 19.2d (ii) of the Constitution if insufficient nominations had been received, nominations could be called from the floor at the AGM. No nominations were received. The incoming board are to seek two further nominations to fill the vacancies on the Board.

**Remits:** a) That the representative selector(s) not be eligible to play in the team they are selecting (to obviate any suggestion of bias). **Carried.**

*Further to this remit, it was noted that Bowls NZ is seeking the support of Centres throughout NZ to amend the Intercentre team members from seven to eight and allow team changes to be made up to 30 minutes before each round. The result of this vote was not known at the date of the meeting. Manawatu Centre had voted in favour of this recommendation.*

b) That the requirement for two Board Members to be retired each year be changed to one Board Member to be retired each year (to retain experienced gained by Board Members in each roster). **Carried.**

c) Skoglund Triples – In the event that the jack is dead, that the jack is placed on the two metre mark and the end continues to be played (purely a time saver recommendation). **Carried.**

d) Skoglund Triples – illegal or mis-thrown jack – that the jack and mat placement is determined by the opposition skip (purely a time saver recommendation) **Carried.**

**Appointment of Auditor/Reviewer:**

David Gibb was asked if he would be prepared to continue on as the Auditor/Reviewer of the Centre’s financial records. After indicating his agreement, the appointment was confirmed by acclamation.

**Adoption of Centre Programme:**

The incoming Centre Manager, Mark Noble spoke to the proposed 2020/21 Centre Programme. He advised that he had opted not to have a meeting of Club representatives this year but was working with each club to ensure there was no conflict of interest when programming events. The new interclub format would require play on seven Saturday mornings and two Saturday afternoons with reserve days also scheduled. It was recommended that clubs, when preparing their own programmes, schedule “championships as required” on interclub days to ensure players would be available if interclub dates were not required for any reason. Most clubs would be playing “home and away” games.

**Affiliation Fees:**

It was moved Heather Dilks/Les Webster that Bowls Manawatu capitation fees for the 2020/21 season remain at $27.50 plus GST as recommended by the Board. **Carried.**

**General Business:**

1. Les Webster advised that following the resignation of the Umpires Association President, June Kriven and with the admission to hospital of the Secretary/Treasurer, it was likely this year that the Centre Manager/Executive would need to obtain a list of available umpires and make allocation of umpires for Centre events.
2. The question was asked whether the Centre had applied for special funding from Sports Manawatu/Council Resilience fund during Covid 19. Brian Little advised that, while the Executive had asked him to make such an application, on reviewing the criteria he had not completed the application as he was unable to show that the Centre had sustained any loss of income during the period. He further advised that while the accounts did show a loss for the period, a credit was due for the Intercentre rep team travel and accommodation and some CC entry fees were still outstanding.
3. Brian Little advised that at the start of the season clubs were being paid $50 for each Centre event they hosted on a Sunday but from mid season this also included Saturday events. He also advised that the Executive had increased the level of prize money from 70% to 90% of Centre event entry fees.
4. Trophy challenges – concern was expressed at the failure of some clubs to properly manage Trophy challenges and whereabouts of the trophies. Mark Noble advised that he has had some discussions with Wally Davis who has looked after Trophy events for the Centre in the past and had expressed an interest in continuing on in this role. The incoming Board were invited to pursue this matter with Wally Davis with a view to entering more information on the Centre website.
5. Secretaries’ Manual – the incoming Board were invited to consider reinstating this booklet.

In closing the meeting Eric thanked the outgoing Board members for their work on behalf of the Centre. A vote of thanks was also extended to Eric and Brian. Incoming Centre Manager, Mark Noble was congratulated on all the work he had done to date in obtaining significant sponsorship for the coming season.

The meeting concluded at 1.45pm.

Signed as a true and correct record

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President Date