**BOWLS MANAWATU**

Minutes of Board Meeting held at 4pm on Tuesday, 8 December 2020 in the Takaro Bowling Clubrooms

**Present:** Steve Toms (President), Mark Noble (Centre Manager), Lyn Corbett, Brian Looker, Grant Pratt, (Board Members) Les Webster (Vice President)

**Apologies:** Sharon Sims (Board Member)

**Message to Board Members:**

President Steve Toms expressed his concern that some information discussed either at Board Meetings or in emails between Board Members was being inappropriately either discussed or released to members of the Bowling community. Board Members were reminded of the need for confidentiality.

**Minutes:** Minutes of the meeting held on 4 November 2020 had been circulated to Board members. It was moved Lyn Corbett/Steve Toms that these be approved. **Carried.** Mark to forward to Clubs.

**Matters Arising:**

1. Steve confirmed that the Centre owned bowls which had been on loan to a new bowler, would be returned in the very near future.

**Correspondence:**

Inward:

1. Mark advised he had contacted those clubs who had qualified for the Interclub playoffs to ascertain whether, if their teams win the local competition, they would be interested in proceeding to the National Playoffs. All clubs concerned had confirmed their interest and on that basis the Manawatu Centre has entered two Interclub teams in the National Playoffs with club details to be advised at a later date.
2. The details of the local winner of Bowls 3 Five are to be advised to Mark McKenzie at Bowls NZ once finalised.
3. Board members confirmed that under the rules of Bowls NZ the Bowls Palmerston North triples team skipped by Ian Jamieson are able to have only a substitute or replacement (not both) at the CC competition. Mark to advise the club accordingly.
4. Terrace End letter re Division 2 interclub – Mark to forward another copy of the conditions of play which clearly outline how points are allocated.
5. Mark advised that he had circulated to all clubs, a deal to purchase sets of bowls for $188 which would be suitable for mates in bowls, school bowls etc. Clubs were reminded these bowls could not be used in championship events.

Outward

1. As discussed at the previous Board Meeting Mark confirmed a letter had been sent to Shane Rogers. Terrace End Bowling Club has confirmed that Shane is on a six week good behaviour bond.
2. The representative players for the first fixture against Wellington have been published on the website and advised to Wellington.
3. Centre trophies – Brian Looker undertook to get the interclub trophy back from Bowls Palmerston North club.
4. Mark advised that further information was required by the Mainland Foundation for the handbook grant. This has now been provided.
5. Graham Robbie has been appointed the umpire for the December representative match against Wellington.
6. Letters have been sent to Foxton & Beach, Northern and Terrace End Clubs for failing to send in the names of their interclub team members. An apology has been received from Foxton & Beach.

**Finance:**

1. Mark advised that the normal financial reports were not available his month as the Centre laptop was still under repair following the failure of the battery charger. On that note approval was given for the purchase of a hard drive and cost of downloading information off the laptop before repairs were undertaken.
2. Accounts from Muzzy Shirts, Dynasty, and IRD were tabled.
3. It was noted that the entry fee for the Inter Centre teams has been paid.
4. Prize money for the Centre 4’s and Pairs has been withdrawn from the Centre’s bank account.

It was moved (Steve Toms/Brian Looker) that the above payments be approved. **Carried.** Financial reports will be forwarded to Board Members as soon as access to the laptop is available.

**General Business:**

1. The Centre representative caps have been received and will be handed out to players at the next rep practice. The cost was significantly less than that quoted.
2. It was agreed the finals day for Centre open events will be held at Hokowhitu Bowling Club on 6/7 March 2021 with a reserve weekend of 13/14 March.
3. Terrace End Trophies donated to the Centre. One of these trophies has been earmarked for the Wellington/Manawatu rep fixture. It was agreed that once it has been confirmed which of the Centre trophies remain unaccounted for, a sub-committee of the Board will allocate the TE trophies to these events plus the new Coach of the Year, Player of the Year etc.
4. Sponsors’ night and prize giving. It was agreed that this will be held at Takaro Bowling club on 29 May 2021. Mark Smith to be invited to organise finger food. A sub-committee is to be set up in the New Year to co-ordinate arrangements for this function.
5. Centre drinking policy – it was noted that a number of players were drinking alcohol on the side of the green during the Centre Pairs. Board members have been asked to remind players of the conditions of play for Centre events which permit drinking by players during a game, in the club house only. It was further noted it is the responsibility of the host club to ensure that their liquor licence conditions are adhered to in respect of spectators taking alcohol outside of the clubhouse for consumption.
6. A question has been raised as to whether Bowls NZ has agreed to waive the 2019/2020 season for 1-8 year players as a result of Covid. Mark to check with Bowls NZ. It was also agreed that Mark send an email to all clubs asking them to provide the Centre with the names of all players who fall into the 1-8 year category so that this may be provided to the Junior selectors.
7. Les advised that he has decided to play rounds 1-5 of the Skogs draw commencing next week.
8. Les also extended to Board members an apology for his absence from the last couple of meetings due to health issues.
9. It has been agreed that next year the champion of champion events will conclude on a “finals day” similar to this year’s open events.
10. Centre event tournament issues:

* Centre event score cards and charts will now be independently checked by a second person to ensure accuracy
* Interclub finals day will be managed by Steve and Brian
* Brian to contact Centre Managers to confirm who is available to organise remaining events.
* Discussion to be had with the current tournament managers to ascertain whether they think their services are required on all days of the tournament on only on post section days.
* Tournament Managers to distribute 3rd equal prize money at the conclusion of semi finals.

1. Slow Play / Delaying Play – Les to review the rules of Bowls NZ and advise the Board what amendments can be made to the conditions of play to ensure that players do not unnecessarily hold up play. Board members and/or Tournament Managers to ensure these conditions are adhered to.
2. Steve asked the Board if it would be possible to start Board meetings at 4.30pm from the February meeting 2021.

**Date of next meeting:**

Tuesday, 12 January 2021 at 4pm in the Takaro Clubrooms.

The meeting closed at 5.45pm.

Signed as a true and correct record:

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Chairman Date